

**Saint Martin of Tours Church,
Chelsfield**

**Annual Report
and
Financial Statements
of the
Parochial Church Council**

for the year ended 31 December 2016

Incumbent:

Revd John Tranter
The Rectory
Skibbs Lane
Chelsfield
Kent
BR6 7RH

Primary Bank:

HSBC
249 High Street
Orpington
Kent
BR6 0NR

Independent Examiner:

Mr T L Atkins AIB
41 Orpington Road
Winchmore Hill
London N21 3PL

2016 Report and Accounts for the Parochial Church Council of St Martin of Tours Church – Chelsfield

Aim and purposes

Chelsfield, St. Martin's, Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Reverend John Tranter, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelical, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Parish Church of St. Martin of Tours and Churchyard in Church Road, Well Hill Mission [Church] in Well Hill and the Parish Room in Skibbs Lane.

Objectives and activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Martin's. This is reflected in our mission statement "St Martin's worships and serves a loving God, reaching out to the community in the name of Jesus Christ". The PCC maintains an overview of worship and makes suggestions on how our services can involve the various groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. We try to enable people to live out their faith as part of the church community through:

- Services which provide sacraments and opportunities for worship, prayer and learning about the Gospel.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of the Church of St Martin's and associated Brass Crosby Room, the Well Hill Mission and the Parish Room.

Achievements and Performance:

Worship and prayer

The PCC is keen to offer a range of services over the year that our community find both socially beneficial and spiritually fulfilling. During 2016 the PCC continued to support the use of the Book of Common Prayer (BCP) for a majority of its services. For most of the year four services were held each Sunday, starting with said Communion at 8.00am, followed by Family Worship at 9.45am, an 11am service of either Sung Eucharist or Matins and finally Sung Evensong at 6.30pm. Following consultation and discussion the PCC decided that changes would be made to the Sunday morning service structure, essentially ceasing the 11am services and re-timing the 9.45am service to 10am. The 8am Communion Service continued unchanged and the 6.30pm service was varied slightly, to include a Sung Eucharist on the second Sunday of each month. Baptisms normally take place on a Sunday afternoon. Our Sunday services each have their own character, the 8am Communion service is quiet and reflective, the 9.45am service (and the 10am service that replaced it) is less formal, 'child friendly' and particularly suited to families and those new to church worship; it is also attended by older people. The traditional 6.30pm service includes anthems and is ably supported by our church choir. Prior to the changed morning pattern, for certain festivals and on the 5th Sunday of the month the 9.45 and 11.00 am services were replaced by a joint family service. The Common Worship Lectionary is used.

At Well Hill Mission, a service of Morning Prayer takes place at 9.45am on the second Sunday of the month and Holy Communion is celebrated on the fourth Sunday of the month. Other services may be arranged to celebrate or commemorate events in the Christian year or noted Sundays, such as Mothering Sunday and Remembrance Sunday.

All are welcome to attend our regular services. At 31 December 2016 there were 164 members on the Church Electoral Roll, 36 are resident within the Parish. The average weekly attendance at one or more Services at St. Martin's or Well Hill, counted in October 2016, is assessed to be 89 adults and 8 young people, a slight increase from 2015. The normal worship community at December 2016, attending worship regularly at least once a month, is assessed to be 118, 5 children and 113 adults. There were 163 individuals attending the Easter Vigil and Easter Day services including 19 children and 92 communicants. Individuals attending the Christmas Eve and Christmas Day services (including our Christingle Service) totalled an estimated 507 persons including 82 communicants. For the 8th consecutive year our best attended Christmas service was Christingle, with an estimated 74 children and 279 adults attending, an increase from 2015.

The church enjoys a number of seasonal services both at Christmas (Advent Carol service, Carol Services for Chelsfield Village School, Nine Lessons and Carols, Christingle, Crib & Tree, Midnight Mass) and Easter (on Ash Wednesday, Palm Sunday, services of communion and meditation throughout Holy Week, a one hour Good Friday service and an Easter Vigil on Holy Saturday).

Occasional Services are a significant part of the life and mission of the Church. They enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public

vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life that is now complete in this world and to commend the person into God's keeping. During 2016 there have been 24 Baptisms, 3 Marriages, 15 Funeral services held in Church and 8 held on behalf of the church at a crematorium or cemetery. A special memorial service was held on All Souls day at 4pm, in place of Evensong, to celebrate the lives of all those who have died. 102 persons attended.

Deanery Synod

Three members of the PCC sit on the Deanery Synod. This provides the PCC with an important link between the parish and the wider structure of the church. Brian Kemp is also Deanery lay representative on the Diocesan Synod as well as Deanery Synod Lay Chair. Our Rector, John Tranter, as Area Dean leads the synod as chairman.

The Church, grounds, buildings and Church Groups

Our church remains open during daylight hours to our community and visitors for private prayer. Our Brass Crosby Room and Parish Room are made available for church and local community groups. Donations are received towards the running costs of these rooms.

Restoration & Quinquennial Maintenance: The 13th Quinquennial Inspection was carried out in March 2016, with no major items of expenditure identified. Initial works were implemented during the year and the remaining items will be carried out in 2017 or as recommended by the report. Parakeets pecking holes in the wooden church spire continue to be a problem for which there is no obvious solution and remediation will occur in 2017. Ongoing Quinquennial work supervision will be taken over by our in house architect Edward Sargent as and when needed.

Churchyard: Regular clearing and strimming by our contractor has kept the churchyard looking splendid and we still have valuable help from our stalwart, but diminishing, band of volunteers.

Well Hill Mission: A surplus of £419 is indicated in the accounts for 2016 (a deficit of £114 in 2015), reserves are set aside for future maintenance works.

St. Martin's Toddler Group: Our 'Toddler Group' operates during term time as a controlled group of the PCC. It has an average of 25 under school age children plus their carers meeting in the Brass Crosby Room. The group has been operating on a morning session once a week. The Group is run by volunteers and is non-profit making. The leader and assistant hold DBS certificates and have attended CCPAS training covering all aspects of safeguarding. The group is a potentially useful source of new church members. A surplus of £180 was available from the proceeds of 2016. (£95 in 2015) This will be used by the group in 2017.

Choir: The choir led the singing at Sung Eucharist and Matins until those services were replaced, at Evensong throughout the year and at other occasional and seasonal services. Members also take a very full part in the life of the church, helping to provide the refreshments after services and helping at the Church Fete and Village Fair and at other social events. The choir also leads carol singing in the village when the Christmas tree is lit. In December 2016 members of our church choir, The Rector and other members of the church raised £1157 for charity by carol singing at Charing Cross station.

Bellringers: The bellringers ring before our main Sunday Morning and Evening services; they also ring for weddings and funerals where requested. Peals and quarter peals are also rung to mark memorable events. During 2016 there were 12 quarter peals, double the number of 2015. Four of the quarter peals were rung to commemorate the lives of long standing members of our congregation who had sadly died. Two were rung to commemorate the Diamond Jubilee of HM the Queen. The tower always welcomes visiting ringers and took part in the Heritage Open Days weekend in September. We once again won the Lewisham District Striking Competition, held at Farnborough in March and went on to win the Kent County Final. No major remedial works were required to the bells during the year but the ropes were replaced in May with a generous donation from the Joanna Collett Charity.

Pastoral Care

Some members of our church are unable to attend church due to sickness or age. Our Rector, Reverend John Tranter, visits church members who have requested it, to join in prayer and celebrate communion with them at their homes or in hospital. Other members of our congregation also identify and regularly visit church members who are sick or in need. The Housemartins provide a valuable outreach to the normally housebound, with its weekly meetings and activities. If requested, prayers are said at Sunday services for those who are sick or in need. We also contribute to Welcare in Bromley (a preventive social work agency funded by local churches) and to the local food bank.

Mission, Evangelism and Social Media.

Helping those 'in need' is a demonstration of our faith. The PCC seeks to use the biblical principle of tithing in its charitable giving. The Focus Group meets to draw together needs and make representation to the PCC on which missionary and relief agency projects should be supported. In 2016 direct charitable giving, charitable donations, including Well Hill, PCC donations totalled £4,340 (£4,783 in 2015), supporting 20 charities worldwide. In addition church members helped to raise £2,378 3rd party charitable donations (£3,906 in 2015). Christian Aid continued to be our most supported charity. Charity giving was once again lower than our tithing objective.

Our parish magazine is published 10 times a year for members of our congregation also through home delivery and postal delivery for those who have moved away or are unable to attend church regularly. Our magazine keeps parishioners and friends informed of the important matters affecting our Church and articles that help us develop our knowledge of the faith. With the difficulty in finding persons to make home deliveries magazine sales have fallen by approx. 10 in the last year to 220 an issue. Our Church website 'www.stmartinchelsfield.org.uk' and Facebook page 'www.facebook.com/ChelsfieldStMartins' provide day by day updates to church events and information for members and visitors. Our website is visited, on average, 31 times a day. Our facebook pages are updated with events on average 8 times a month each with a regular visit of over 100 persons, increasing monthly, with a peak of 1126 in December when singing at Charing Cross station for charity.

St Martin's has strong ties with the community which further its evangelical mission. Although not a PCC controlled group, the Housemartins group has, for more than 25 years, been providing a weekly meeting for the normally housebound this includes outings and lunches.

Social events throughout the year also strengthen local ties. The annual Church Fete held in the Rectory garden is very popular and St Martin's makes a significant contribution to the Village Fair. On a number of Sunday afternoons, tea was enjoyed in the Rectory garden, attracting people from both the congregation and the Village. In summer, at Well Hill Mission, there is an annual concert accompanied by a cream tea in the grounds of the church.

Ecumenical relationships

The church is a member of 'Churches Together in Orpington' a Corporate Member of the Prayer Book Society and is listed on the Small Pilgrim Places Network.

Financial Review:

The Financial Statements for St. Martin's cover the period Jan – Dec 2016, they incorporate Well Hill Mission and St. Martin's Toddler Group. We had a reasonably successful year, financially, with an overall surplus of £13,521 (£16,736 in 2015). Our budget had forecast an approximate break even, but the £15k budgeted expenditure on our spire shingles repairs was postponed until 2017 when an anticipated legacy should cover the cost of this work. Total receipts on unrestricted funds were £87,466 of which £30,119 was from planned (regular) giving and a further £7,875 was from associated Gift Aid. A further £1,536 was derived from Gift Aid associated with the Gift Aid Small Donation Scheme (GASDS) on other open plate collections. We were pleased to receive two legacies totalling £5,500 however this does link to our aging and reducing congregation numbers. We are fortunate in having 'Joanna Collett Charity' monies available to us to help buffer any temporary falls in income and emergency maintenance works. ('Joanna Collett Charity' is a separate registered charity with income derived from historic assets.) They provided a donation of £1,500 this year for replacement of our Bell Ropes.

Total Income reduced slightly, by 2% to £103,137 (£105,063 in 2015). Of this total £85,724 - 83% related to general income, excluding Legacies, Insurance claims, Charity Collections, Church Restoration, Spire Appeal and the Toddler Group.

Total Expenditure also increased slightly, by 1.5% to £89,616 (£88,327 in 2015) in line with inflation. Of this total £81,915 91% of general funds were used to maintain the mission, worship, and running, excluding charity giving, fund raising and Toddler Group. The major (74%) of our expenditure relates to Ministry costs mainly paid to the Diocese in the form of Parish Share to pay for clergy stipend and other central costs. Each Parish makes an annual bid on the amount it is able to pay each year. With our surplus this year we supplemented our bid amount by £5,000 at the end of the year. This totals slightly less than that suggested by the Diocese. Approx. 30% of the rector's available time is spent in Deanery and Diocesan duties which we effectively fund.

Net movement of unrestricted funds shows an increase of £6,604. On restricted funds for churchyard, Spire repairs and Restoration there was an increase of £6,917.

Reserves Policy

It is PCC policy to try to maintain a balance on free reserves (net current assets) of St. Martin's Church funds which equates to approx. 6 months of normal expenditure averaged over 3 years. This is currently £40,491 (2014-16). It is held to smooth out fluctuations in cash flow and meet emergencies. A balance of the free reserves at the end of the year was £59,312 including 52% designated funds. The corresponding figure for 2015 was £53,386.

It is PCC policy to invest our short term investment funds balances with the CCLA Church of England Deposit Fund and the Diocesan Board of Finance Funds.

Future Plans:

During 2017 we aim to:

- Rebuild our congregation with the stability and guidance of our Rector increasing numbers and including a higher proportion of younger people.
- Start a Memory Café in the Brass Crosby room for those with memory problems and their carers.
- Continue to develop and use our Churchyard providing opportunities for burial in consecrated ground, environmental benefits and a place of peace and beauty for visitors.

- Further strengthen the already very good relationship between St. Martin's and the local community.
- Publicise our special church services and social events more widely using social media.
- Review our Parish Stewardship
- Continue the process of Mission Action Planning.
- Review our Risk Management policies and recommendations.

Risk Management:

A risk management report was approved by the PCC in January 2005. The policy and recommendations are reviewed annually with Peter Tozer acting as Risk Manager. Child Protection and Vulnerable Adult Policies are approved annually by the PCC with Shirley Foale acting as Parish Children's representative. The Churchwardens and a number of PCC members have attended Diocesan training relating to the protection of Children and Vulnerable Adults

Insurance: The Church Building, Parish Room and Well Hill Mission are insured with Ecclesiastical Insurance, they are Index linked and reviewed regularly. In March 2016 the Church Building was insured for £3,602,362 and Contents £129,118. The Parish Room was insured for £101,333 and Contents £9,263. Public Liability Insurance of £5M is also provided. In September 2016 Well Hill Mission was insured for £200,689 and Contents £34,000. There were no insurance claims during 2016.

Volunteers

The work of the Church and its achievements are dependent upon the unquantifiable time and talents its members bring to support all of its activities. The PCC takes this opportunity to thank all who have contributed during the year in any way to support the mission of St. Martin's Church.

Structure, governance and management

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. At St. Martin's the membership of the PCC consists of the incumbent, churchwardens, the reader and members elected by those members of the congregation who are on the electoral roll of the church. All those adults who regularly attend our services of worship and regard St. Martin's as their principal church are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding how the funds of the PCC are to be spent.

The full PCC met 6 times during 2016 (plus one immediately after the APCM to make further appointments). There was an average attendance of 81 percent. On alternate months the more informal forum meetings for more general discussions about mission and ministry, taking the first steps in the development of a Mission Action Plan.

The PCC operates through a number of committees, which meet between full meetings of the PCC:

- *Standing Committee:* Meets to make recommendations to the full PCC. It has power to transact the business of the PCC between its meetings, subject to any directions given by the PCC. Copies of the minutes are sent to PCC members.
- *Finance Committee:* Reviews the budgets, financial reports and major financial decisions. Comprises the Churchwardens, the Reader and Hon Treasurer with other members co-opted as required.
- *Mission and Evangelism Focus Group:* Attends to matters relating to ministry and needs of people in the UK and other countries, draws together the prayer requests of the church and makes representations to the PCC on appropriate charity giving.

Administrative Information:

St. Martin's Church is situated in the London Borough of Bromley and is located on the corner of Church Road and Court Road, Chelsfield, Kent. It is part of the Diocese of Rochester within the Church of England.

The correspondence address is The Rectory, Skibbs Lane, Chelsfield, Kent BR6 7RH.

Included within the Parish is the Well Hill Mission [Church]. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2011). Registered charity number 1131573.

PCC members who have served at any time from 1st January 2016 until the date this report was approved are:

Ex Officio members:

Incumbent: Revd John Tranter (Chairman)

Reader: Mr Kenneth I'Anson

Wardens: Mr Stephen McCann

Mr Norman Bailey

Representatives on the Deanery Synod:

Mr Brian Kemp

Mr Stephen McCann

Mrs Mary Tozer (Secretary)

Elected Members:

Ms Gwen Bowen (from 17 April 2016)

Mrs Karen Chapman

Mrs Jackie Church

Mr Barry Foale (Hon Treasurer)

Mr Richard George

Mrs Anne Green (until 17 April 2016)

Mrs Anne Ireland (from 17 April 2016)

Mrs Jacqueline McCann (until 17 April 2016)

Mrs Anne Mead (until 6 April 2016)

Mr Chris Mead (from 17 April 2016)

Ms Jill Vincent (until 17 April 2016)

Mr Anthony Vernon (from 17 April 2016)

Mrs Margaret Warren-Axe

Co-opted Members:

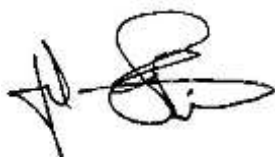
Mr Paul Gosling (from 17 April 2016)

Our Bankers are: HSBC, 249 High Street, Orpington, Kent

Our Independent Examiner: Mr W.F Ratford (until 12 January 2017)

Mr. Tony Atkins (from February 2017)

Approved by the PCC on 20 April 2017 and signed on their behalf by Revd John Tranter (PCC Chairman).



STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31 December 2016

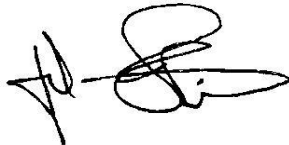
	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2016 £	FUNDS 2015 £
INCOME AND ENDOWMENTS						
Voluntary income	2(a)	57,914	15,671		73,585	68,471
Activities for generating funds	2(b)	14,913	0		14,913	14,716
Income from investments	2(c)	279	0		279	248
Income from Church Activities	2(d)	14,360	0		14,360	20,158
Other incoming resources	2(e)	0	0		0	1,470
TOTAL INCOME		87,466	15,671	0	103,137	105,063
EXPENDITURE						
Church Activities	3(a)	80,149	8,754		88,903	87,642
Raising Funds	3(b)	713	0		713	685
TOTAL EXPENDITURE		80,862	8,754	0	89,616	88,327
NET INCOME/(EXPENDITURE) BEFORE INVESTMENT GAINS		6,604	6,917	0	13,521	16,736
NET GAINS ON INVESTMENTS	7b8a	0	0	0	0	0
NET INCOME/(EXPENDITURE)		6,604	6,917	0	13,521	16,736
TRANSFER BETWEEN FUNDS	6	0	0	0	0	0
NET MOVEMENT IN FUNDS		6,604	6,917	0	13,521	16,736
Total funds brought forward	11	107,325	21,686	0	129,011	112,275
Total funds carried forward	12	113,929	28,603	0	142,532	129,011

BALANCE SHEET AT 31 DECEMBER 2016

	Note	2016 £	2015 £
FIXED ASSETS			
Tangible fixed assets	7(a)	47,651	47,651
Investments	7(b)	<u>0</u>	<u>0</u>
		47,651	47,651
CURRENT ASSETS			
Stock		0	0
Investments	8(a)	0	0
Debtors and prepayments	8(b)	7,203	7,141
Short term deposits		78,495	67,734
Cash at bank and in hand		<u>9,654</u>	<u>7,578</u>
		95,352	82,453
LIABILITIES:			
Creditors - amounts falling due within one year	9	<u>470</u>	<u>1,093</u>
NET CURRENT ASSETS / (LIABILITIES)		<u>94,882</u>	<u>81,360</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		142,532	129,011
Creditors - amounts falling due after one year	9	<u>0</u>	<u>0</u>
TOTAL NET ASSETS		<u>142,532</u>	<u>129,011</u>
PARISH FUNDS			
Unrestricted	10	113,929	107,325
Restricted	10	28,603	21,686
Endowment	10	<u>0</u>	<u>0</u>
		<u>142,532</u>	<u>129,011</u>

Approved by the PCC on 20 April 2017 and signed on its behalf by the Reverend John Tranter (PCC Chairman)

(chairman):



The notes that preface these accounts and on pages 3, 4 & 9 form part of this report.

1 ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, it is also the first year that they have been prepared under FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)1).

ASSETS

Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Moveable church furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost or else, for gifts- in-kind, at a reasonable estimate of their open market value on receipt.

Depreciation is calculated to write off the capitalized cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows:

- Land Nil
- Fixtures & Fittings. 20 years
- Office Equipment 3 years
- Buildings <50yrs Nil
- Buildings Leasehold >50yrs Should be depreciated over the useful life of the building.

Parish Room – is currently being valued at £45,400 based upon a 12 year multiple rentable value of £8 per sq.ft per annum. With the recent changes in calculating residual value under FRS102, discussions are taking place with the Diocese as to how this valuation may be modified. **Freehold land:** comprises Landers Piece a 0.18 acres piece of land previously used as an overflow car park, valued as fallow agricultural land with long term speculative building potential. We have had this valued at £2,250. Revaluation will be carried out every 3 years.

An impairment review is carried out at each year-end and any resultant loss identified included in expenditure for the year.

Investments *(The PCC currently have no investments)*

Investments quoted on a recognised stock exchange or whose value derives from them are valued at market value at the year end. Other investment assets are included at PCC's best estimate of market value.

Short term deposits

These are the cash held on deposit either with the CCLA, Diocese or at the bank.

FUNDS

Unrestricted Funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its 'free reserves' as disclosed in the trustees' report.

Restricted Funds

These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

Endowment Funds

These are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

2 INCOME AND ENDOWMENTS	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2016 £	FUNDS 2015 £
2(a) Voluntary income					
Planned giving:					
Gift Aid Donations	22,114	0		22,114	24,457
Tax recoverable	7,629			7,629	7,591
CAF Donations	5,690			5,690	5,315
Other - Non Gift Aid	1,330	0		1,330	960
Gift Aid Donations - (Well Hill)	985			985	965
Tax recoverable - (Well Hill)	246			246	241
Collections (open plate) at all services	8,379	1,642		10,021	10,801
Tax recoverable - GASDS	1,536			1,536	1,250
Collections (open plate) - (Well Hill)	662	704		1,366	1,146
Sundry donations	2,810	181		2,991	3,287
Sundry donations - (Well Hill)	1,033			1,033	894
Grants - One Off	0			0	0
Legacies	5,500	0		5,500	0
Donations (<i>Charity Events</i>)		488		488	866
Donations (<i>Church Restoration Fund</i>)		7,302		7,302	136
Donations (<i>Church Spire Fund</i>)		1,052		1,052	3,023
Donations (<i>Churchyard Maintenance</i>)		4,302		4,302	7,539
	57,914	15,671	0	73,585	68,471
2(b) Activities for generating funds					
Parish Room use - donations	330			330	347
Brass Crosby room lettings & donations	4,420			4,420	5,968
Let out for Local Council (Well Hill)	800			800	444
Grazing on lands leased by the PCC	1,200			1,200	925
Concerts	434			434	308
Concerts (Well Hill)	540			540	330
Fetes, bazaars, other fund raising events	7,189			7,189	6,394
	14,913	0	0	14,913	14,716
2(c) Income from investments					
Bank and CCLA Deposit Fund Interest	279	0		279	248
	279	0	0	279	248
2(d) Income from church activities					
Church Magazine	1,056			1,056	1,025
Bookstall: pens, church guides, printing	65			65	43
Extra's for Weddings & Funerals	1,259			1,259	2,490
PCC Fees for Weddings & Funerals	11,436			11,436	15,948
Toddler Group (<i>excluding Crosby & PCC</i>)	544			544	652
	14,360	0	0	14,360	20,158
2(e) Other incoming resources					
Insurance claims	0	0		0	1,470
	0	0	0	0	1,470
TOTAL INCOMING RESOURCES	87,466	15,671	0	103,137	105,063

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2016 (continued)

3 EXPENDITURE	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2016 £	TOTAL 2015 £
3(a) Church Activities					
Missionary and charitable giving: (includes Well Hill)					
Church Overseas:- Missionary societies	25	25		50	85
Overseas - Relief & Development agencies	110	1,505		1,615	2,102
Home:- Missionary & other Church Societies	0	0		0	50
Secular charities	1,190	1,485		2,675	2,546
Sub Total	<u>1,325</u>	<u>3,015</u>	<u>0</u>	<u>4,340</u>	<u>4,783</u>
Ministry:					
diocesan parish share	51,957			51,957	50,534
parish share (Well Hill contribution)	2,398			2,398	2,340
visiting clergy & pastoral staff	313			313	420
visiting clergy (Well Hill - <i>paid by St.Martins</i>)	20			20	135
clergy working expenses	1,574			1,574	1,580
clergy expenses (Well Hill contribution)	245			245	245
rectory costs	3,297			3,297	2,932
Sub Total	<u>59,804</u>	<u>0</u>	<u>0</u>	<u>59,804</u>	<u>58,186</u>
Church - Running expenses (incl Insurance)	2,243			2,243	2,464
Running expenses (Well Hill)	540			540	522
Church Utility Bills	2,905			2,905	2,872
Utilities (Well Hill)	222			222	312
Church maintenance (incl organ tuning)	2,120			2,120	2,402
Maintenance & Replacement (Well Hill)	269			269	56
Church Quinquennial Maintenance	150			150	0
Church Restoration non Quinquennial	0	2,100		2,100	0
Church Repairs - Insurance Claim	0			0	808
Upkeep of Services	1,441			1,441	697
Upkeep of Services (Well Hill)	30			30	38
Mission & Evangelism	65			65	533
Advertising Services (incl Christmas Card)	170			170	83
Hospitality	37			37	112
Hospitality (Well Hill)	6			6	6
Fees for organists.	3,660			3,660	3,890
Honarium choirmaster	753			753	1,012
Toddler Group	547			547	569
Upkeep of churchyard	0	3,639		3,639	2,799
Magazine & bookstall	372			372	172
Parish Room running costs	627			627	654
Brass Crosby Room Running Costs	2,170			2,170	3,885
Field Running Costs	450			450	450
PCC running costs	22			22	10
Committee running costs Well Hill	33			33	40
Church Management and administration	55			55	168
Bank charges	0			0	4
Other Support costs	133			133	115
Sub Total	<u>19,020</u>	<u>5,739</u>	<u>0</u>	<u>24,759</u>	<u>24,673</u>
	<u>80,149</u>	<u>8,754</u>	<u>0</u>	<u>88,903</u>	<u>87,642</u>
3(b) Raising Funds					
Cost of stewardship envelopes	0			0	17
Costs of concerts (Well Hill)	130			130	0
Costs of fete and fund raising events	583			583	668
	<u>713</u>	<u>0</u>	<u>0</u>	<u>713</u>	<u>685</u>
TOTAL RESOURCES EXPENDED	<u>80,862</u>	<u>8,754</u>	<u>0</u>	<u>89,616</u>	<u>88,327</u>

INCOME AND ENDOWMENTS

4 ANALYSIS OF EXPENDITURE INCLUDING ALLOCATION OF SUPPORT COSTS

	Direct costs £	Support costs £	TOTAL £
Church activities, running and maintenance	88,660	243	88,903
	2016 £		2015 £
Independent examiner's remuneration (fees payable to the PCC's examiner for the examination of the financial statements)	0		0

5 STAFF COSTS

	2016 £	2015 £
Wages and salaries	0	0
Average no. of employees	0	0

During the year the PCC had no contractual employees. The PCC made payment to Organists, cleaners and gardeners as private contractors paying against invoice. An honorarium was paid to our choirmaster.

5(a) RELATED PARTIES

As choirmaster, Mr. C.Mead, who is a member of the PCC, was paid an honorarium of £500 and his late mother £253. As one of our self employed organists, Mrs G.Bowen, who is a member of the PCC, was paid £2,710 for playing at services. No other payments or expenses were paid to any other PCC member, persons closely connected to them or related parties.

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2016 (continued)

6 ANALYSIS OF TRANSFER BETWEEN FUNDS

	Unrestricted £	Restricted £	TOTAL £
None	0	0	0

7 FIXED ASSETS
(all unrestricted)

	Freehold Land £	Leasehold Buildings £	Church equipment £	Total £
7(a) Tangible				
Cost of valuation				
At 1 January 2016	2,250	45,400	878	48,528
Disposal				
Additions at cost	0	0	0	0
At 31 December 2016	<u>2,250</u>	<u>45,400</u>	<u>878</u>	<u>48,528</u>
Depreciation				
At 1 January 2016		0	877	877
Withdrawn on disposal		0	0	0
Charge for the year.		0	0	0
At 31 December 2016	<u>0</u>	<u>0</u>	<u>877</u>	<u>877</u>
Net book value				
At 31 December 2016	<u>2,250</u>	<u>45,400</u>	<u>1</u>	<u>47,651</u>
At 31 December 2015	<u>2,250</u>	<u>45,400</u>	<u>1</u>	<u>47,651</u>

Depreciation on fixed asset properties has not been provided in these accounts as any charge is considered to be not material, on the basis that the asset has either a very long useful life; or a residual value, based on current value which is not materially different from its current value - see notes page 3 of this report for treatment of assets. All are functional assets.

7(b) Investments	£	0
The PCC currently has no investments.		

8 CURRENT ASSETS

8(a) Investments	£	0
The PCC currently has no investments.		

	2016 £	2015 £
8(b) Debtors (Unrestricted funds)		
Income tax recoverable	6,462	6,552
Prepayments	0	0
Other debtors	741	589
	<u>7,203</u>	<u>7,141</u>

9 LIABILITIES

	2016 £	2015 £
Amounts falling due within one year (unrestricted funds)		
Accruals and deferred income	60	370
Creditors for goods and services	370	723
Other creditors	40	0
	<u>470</u>	<u>1,093</u>
Amounts falling due after one year (unrestricted funds)	0	0

10 FUNDS

The restricted funds comprise the Church Building Restoration fund, the Church Spire Repair Appeal fund and the Churchyard Maintenance fund.

11 SUMMARY OF FUND MOVEMENTS

	Unrestricted Funds £	Restricted Restoration £	Restricted Spire £	Restricted Churchyard £	Total £
Balance at 1 January 2016	107,325	13,768	3,022	4,896	129,011
Incoming resources	87,466	7,302	1,052	4,302	100,122
Resources expended	-80,862	-2,100	0	-3,639	-86,601
Investment gains	0	0	0	0	0
Transfer between funds	0	0	0	0	0
Balance at 31 December 2016	<u>113,929</u>	<u>18,970</u>	<u>4,074</u>	<u>5,559</u>	<u>142,532</u>

12 SUMMARY OF ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2016 £
Tangible Fixed Assets	47,651	0	0	47,651
Investment fixed assets	0	0	0	0
Current Assets	66,748	28,603	0	95,351
Liabilities				
Amounts falling due in one year	-470	0	0	-470
Amounts falling due after one year	0	0	0	0
Fund balance	<u>113,929</u>	<u>28,603</u>	<u>0</u>	<u>142,532</u>

Of the Unrestricted Funds, £30,564 has been set aside as Designated Funds for Quinquennial Church Repairs

**Honorary Independent Examiner's Report
to the members/trustees of St Martin of Tours, Chelsfield, Parochial Church Council.**

I report on the accounts of the church for the year ended 31 December 2016, which are set out on pages 1 to 8.

Respective responsibilities of the PCC and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 ('the 2011 Act') and that an independent examination is required.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 act;
- Follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of the Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination included a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out below.

Independent Examiner's Statement

Since the gross income for the year does not exceed the amount provided in section 145(3) of the Act but the accounts are Accrual Accounts, I confirm that I am qualified to act as Independent Examiner under the provision of that Act and my qualification is shown below.

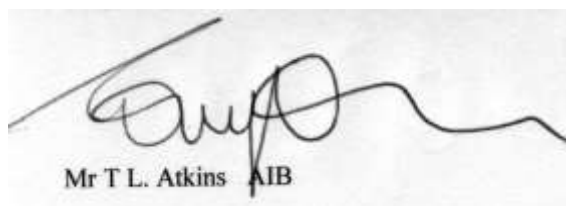
In connection with my examination, no matter has come to my attention:

(1) which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts, which accord with the accounting records and comply with the requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)



Mr T L. Atkins AIB

41 Orpington Road
London N21 3PL

8 April 2017